

## RAIC Syllabus APPLICATION FORM

### CACB Referrals

**PLEASE NOTE: Incomplete or illegible applications will not be processed**

#### Section 1 - Personal Data

When did the Canadian Architectural Certification Board refer you to the RAIC Syllabus?		
<u>Attach a copy of your CACB Referral Letter to your Application</u>		
<b>Name:</b>		
First	Middle	Last
<b>Home Address:</b>		
Apt/Suite #		Street
Town/City	Province	Postal Code
<b>Home Telephone:</b> (    )	<b>Home Fax:</b> (    )	<b>Cell:</b> (    )
<b>Home E-mail:</b>		<b>Home Website:</b>

#### Section 2 – Current Employment

<b>Name of Company/Firm:</b>		
*If you are working under the supervision of a registered Canadian Architect: <b>Architect's Name:</b>		
First	Last	Credentials
<b>Office Address:</b>		
Suite #		Street Address
Town/City	Province	Postal Code
<b>Office Telephone:</b> (    )	<b>Office Fax:</b> (    )	
<b>Office E-mail:</b>	<b>Office Website:</b>	
How long have worked at this office?		Position:
Brief description of your job:		

**Section 3 – Work Experience**

(Complete this section whether or not you have experience in the architectural field)

Chronologically list work experience gained after graduation.

You may supplement this section, but not replace it, with an up-to-date resume)

<b>From:</b>	<b>To:</b>		
		Town/City	Province (Country)
<b>Name of Firm:</b>			
<b>Supervising Architect:</b>			
	First	Last	Credentials
Brief description of your job:			

<b>From:</b>	<b>To:</b>		
		Town/City	Province (Country)
<b>Name of Firm:</b>			
<b>Supervising Architect:</b>			
	First	Last	Credentials
Brief description of your job:			

<b>From:</b>	<b>To:</b>		
		Town/City	Province (Country)
<b>Name of Firm:</b>			
<b>Supervising Architect:</b>			
	First	Last	Credentials
Brief description of your job:			

**Section 4 – Courses to be Completed**

Syllabus Course(s) you have been instructed to complete ~ List number and name for each course


**Section 5 – Academic Qualifications**

<b>High School</b>	
<b>Name of School:</b>	
Town/City      Province/State (Country)	
<b>Attended From:</b>	<b>To:</b>
Month / Year	Month / Year

<b>Post-Secondary</b>	
<b>Name of Institution:</b>	
<b>Location:</b>	
Town/City      Province/State (Country)	
<b>Attended From:</b>	<b>To:</b>
Month / Year	Month / Year
<b>Program of Study:</b>	
<b>Degree Obtained:</b>	<b>Date Obtained:</b>

<b>Name of Institution:</b>	
<b>Location:</b>	
Town/City      Province/State (Country)	
<b>Attended From:</b>	<b>To:</b>
Month / Year	Month / Year
<b>Program of Study:</b>	
<b>Degree Obtained:</b>	<b>Date Obtained:</b>

<b>Other</b>	(Seminars, Workshops, Professional Development, Part-Time Studies)
<b>Give details of Professional Credentials, if any, you hold in Canada or elsewhere (i.e. Registered Architect, Engineer, Etc.)</b>	

**Section 6 – General Information**

<b>Date of Birth:</b>	<b>Place of Birth:</b>
Month/Day/Year	City/Province/Country
<b>SIN:</b>	<b>Gender:</b> <input type="checkbox"/> M <input type="checkbox"/> F
<b>Citizenship:</b>	
<b>If an Immigrant to Canada, what is your present status:</b>	
Date of Entry to Canada	

**Section 7 – Application Declaration**

**Read carefully and Sign Where Indicated**

I declare that all information given in this application is true and accurate. I understand approval of this application or any credits issued to me may be revoked without notice if any information in this application is subsequently found to be false or misleading.

I enclose my personal cheque, money order or VISA information in the amount of **\$200.00** (Application Fee) made out to the “**RAIC Syllabus**”. I understand that any applicant whose cheque or VISA payment does not clear will be required to make payments for all future Syllabus services with a certified cheque or money order.

—————> **Signature of Applicant:** **Date:**

**If Paying by VISA complete the following ~ Please Print CLEARLY**

**Name of Cardholder:**

**VISA Card Number:** **Expiry Date:**

**Amount Authorized:** —————> **Signature of Cardholder:**  
\$ \_\_\_\_\_

**Section 7 – Submitting Your Application**

**To reduce processing delays of your application, ensure you have enclosed:**

- 1) Application Form
- 2) 500 word essay “Why I Want to Study Architecture”
- 3) Copy of referral letter and approval of course selection from the CACB
- 4) Cheque, Money Order (payable to “RAIC Syllabus”) or VISA information for \$200 (Application Fee)
- 5) ONE current portrait photograph of yourself
- 6) English as a Second Language (ESL) applicants must provide evidence of passing the TOEFL (213+ computer based or 555+ paper based or 100+ iBT) or CAEL (70 overall; 60 each section) or IELTS ESOL (Cambridge) band-score of 5.5 or above.

**Submit your Application & Fees to:** **Registrar, RAIC Syllabus National Office**  
**Suite 210 – 318 Homer Street, Vancouver, BC V6B 2V2**

\*\*\*\*\* *This Section for RAIC Syllabus National Office Use Only* \*\*\*\*\*

Application Received	Student ID
- Additional Information Requested	- Received
- Forwarded to SAC	- Received
- Applicant Notified of ECA results	
- Fees Processed	- Cheque/MO/Authorization #
- Notes:	

E&oe: Revised May 2007; reissued December 2008; February 2010